

Set-Up and Take Down

Set-up is on Saturday from 7 to 11 am. You must be parked and completely set up by 10:45am Saturday. Exhibitors MUST remain set up until 5:01pm on Sunday. Should you choose not to honor the show hours you will not be asked to return the following year. Your area must be left clean. No vehicle may be left on the premises Sunday night. Arrangements can be made to set up the night before.

Booth Spaces

Booth space sizes and fees are noted on the application. If electricity is desired please note the additional charge and bring your own extension cords. **This is a winter show in a barn. You will be protected from the elements but dress accordingly! No gasoline or electric heaters. The only heaters allowed are Mr. Heater Portable Buddy Heaters because they meet safety standards for the environment.** No Halogen lights can be attached to our buildings. No nails, staples, duct tape may be used on the barn structure.

Photographs

Three, color photographs that best represent your work must accompany this application. Please include a booth photograph. We prefer jpegs sent by e-mail; however, if photographs, please print Exhibitor's name and address on the back. By signing this agreement you give permission for Winterberry Farm, LLC to use any photos taken of you and your work to promote this event either digitally or in other forms of media.

Advertising

Winterberry Farm, LLC is committed to advertising and marketing. This event will be heavily promoted throughout Ohio and lower Michigan, including but not limited to magazines, e-mail, facebook, website, cross promotion with other events at the farm, cross promotion through vendors...

Acceptance

THIS IS A JURIED EVENT! Exhibitors will be notified of acceptance within approximately 12 weeks from receipt of application. If the fee was not paid in full, the remainder must be postmarked no later than August 1, 2019 or your deposit and space may be forfeit. A detailed letter and promotional materials will be sent to you by October 1, 2019. Any exhibitor not accepted will receive notification and your check back.

Deadline

There is no official deadline; however, artists are encouraged to send in your application as soon as possible to ensure your chance to participate. I will be limiting categories to create a nice mix for all.

Winterberry Farm Event Policy

It is the intention of Winterberry Farm to provide an incomparable experience to vendors and attendees alike. Winterberry Farm is committed to creating a celebration of joy, harmony, beauty, peace, and fellowship -- the true Spirit of Christmas! All we ask is that you bring that Spirit with you as you are a part of the Winterberry Christmas experience. This is a family event so no profane language, gestures, or art work please. Also, there may be alcohol served. You may participate however inebriation or profane behavior will be grounds for immediate removal and your space and deposit will be forfeit.

Cancellation

Exhibitors must notify the promoter in case of cancellation. **There is a 50% cancellation fee (based on the full amount) prior to August 1 and no refund after this date.** The promoter will not be liable for refunds caused by an Act of God or any other cause beyond the Promoter's control.

SHOW REGULATIONS

1. All work must be of the highest quality and creatively handcrafted or designed. If there is a question, please ask. It is the promoter's discretion to judge any item based upon its final artistic rendering. Any work deemed questionable by the promoter must be removed immediately upon request. Categories will be limited to assure a proper balance.
2. All pertinent fire codes, laws, ordinances, and regulations pertaining to health, fire prevention, and public safety shall be strictly obeyed. **(NO SMOKING ON THE PROPERTY) If you have a fire extinguisher, please bring it.**
3. **Insurance**, if desired by you, must be obtained at your own cost and expense. *Sabrina Schnepat and Winterberry Farm, LLC assume no risk, and by acceptance of this agreement, the exhibitor and associates expressly release Sabrina Schnepat, Winterberry Farm, LLC and its associates from any and all liability.*
4. Exhibitors must provide their own display materials. All tables must be neatly skirted to the floor, **NO PLASTIC TABLESKIRTS!** *Booth displays must be professional and neatly maintained throughout the show. The floors are dirt, wood shavings, or fine gravel.*
5. Vehicles must be moved to the exhibitors parking areas immediately after unloading. **NO SETTING UP WHILE UNLOADING. PLEASE UNLOAD FIRST THEN MOVE YOUR VEHICLE TO THE EXHIBITORS AREA. NO VEHICLES MAY BE MOVED WITHIN THE EVENT AREA FROM 1 ½ HOURS BEFORE EVENT START TIME UNTIL 15 MINUTES AFTER CLOSE OF EVENT EACH DAY.**
6. Securing and maintaining all local, state, federal, and other licenses, permits, etc., governing or allowing the exhibitor to participate or sell and or manufacture THEIR product, is sole responsibility of the exhibitor. **The State of Ohio requires all exhibitors to buy a transient vendor's license in order to sell at any Ohio event.** Please call the State of Ohio tax department at 1-800-282-1782 or go to https://www.tax.ohio.gov/sales_and_use/license.aspx You must provide us with your number at least 30 days before the event.
7. **ABSOLUTELY NO TAKING DOWN OR DISASSEMBLING ANY ITEMS UNTIL 5:01 PM ON SUNDAY!**

General Information:

Admission will be charged to public. Parking is free.